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**Minutes
Board Meeting
March 21, 2012**

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 4:00 p.m. by Chair Barbara Guise.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Barbara Guise and Trustees Sharon Marsh and Vickey Rinehart. *Staff Members present:* District Manager Barbara Fee and Assistant Manager Cecilia Larez.

PUBLIC COMMENTS – None

ADOPTION OF AGENDA – Agenda has been adopted.

CORRESPONDENCE – None

CONSENT CALENDAR

Minutes for Approval – It was moved by Rinehart, second by Marsh to approve these minutes as presented. *Vote:* Ayes – Guise, Marsh and Rinehart. Noes – 0.

Financial

1. **Approval of Warrants-** It was moved by Marsh, second by Rinehart to approve these warrants as presented. *Vote:* Ayes – Guise, Marsh and Rinehart. Noes – 0.

Manager's Updates/Report –

- We are all getting ready for Spring.

UNFINISHED BUSINESS

1. **LAFCO Municipal Service Review/City of Oakley** – We are working on a Notice of Exemption from CEQA guidelines. LAFCO's processing time for annexations is sixty days or more once they receive the completed annexation package. Chair Guise will attend a City of Brentwood hearing to inform our constituents of our Annexation and to answer any questions. Cecilia will do the same for the City of Oakley.

Union Cemetery District
MINUTES
Board Meeting
March 21, 2012
Page 2

NEW BUSINESS

1. **LAFCO** – It was moved by Trustee Rinehart support Mike McGill for the Special District member seat. Chair Guise is to attend and vote on behalf of the District.
2. **CSDA** – District management will decide on election for Seat A.

COMMENTS FROM TRUSTEES

- Trustee Marsh cannot attend the next Board meeting, April 18, 2012 and wants added to the next Agenda: Consider changing Board meetings from monthly to bi-monthly since things are going so smoothly here at the district.
- Trustee Rinehart notices that the garbage cans look nice. Thanks to staff for the follow up.

COMMENTS TO STAFF MEMBERS FROM BOARD – None

SETTING AGENDA OF NEXT REGULAR MEETING – Next regular Board meeting on, April 18, 2012, is canceled due to a lack of quorum. To replace this meeting, a special meeting will be held on April 19, 2012 at 4:00 p.m.

ADJOURN: 4:31 p.m.