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Minutes
Regular Meeting
Wednesday, June 19, 2013
4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 4:00 p.m. by Chair Barbara Guise.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Barbara Guise and Trustees Sharon Marsh and Vickey Rinehart. *Staff Members Present:* District Manager Barbara Fee. *Absent:* Assistant Manager Cecilia Larez who is out on maternity leave.

PUBLIC COMMENTS – None

ADOPTION OF AGENDA – It was moved by Rinehart, second by Marsh to add to the agenda and urgency request from the Shedore Family regarding an unusual marker design. *Vote:* Ayes – Guise, Marsh and Rinehart. Noes – 0.

CORRESPONDENCE – None

CONSENT CALENDAR

Minutes for Approval – It was moved by Marsh, second by Rinehart to approve these minutes as written. *Vote:* Ayes – Guise, Marsh and Rinehart. Noes – 0.

Manager's Updates/Report –

- Memorial Day was a success. Over 271 people were present.

UNFINISHED BUSINESS

1. **LAFCO Municipal Service Review/City of Oakley** – Still in progress.

NEW BUSINESS

1. **California Special Districts Association Board of Directors Election** – It was moved by Rinehart, second by Marsh to vote for Sherry Sterritt. *Vote:* Ayes – Guise, Marsh and Rinehart. Noes – 0.
2. **California Association of Public Cemeteries request for Trustees** – Will submit Trustee Marsh's name as possible interest.

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CLOSED SESSION – (Pursuant to California government Code § 54957)

Closed Session began at 4:28 p.m.

Present: Chair Barbara Guise and Trustees Sharon Marsh and Vickey Rinehart. *Staff Members present:* District Manager Barbara Fee.

1. **Foreman Injury**

OPEN SESSION (Pursuant to California Government Code § 54957.1)

The District returned to open session at 4:25 p.m.

1. **Return to Open Session** – No reportable action was taken.

Personnel

1. **Hiring of Temporary Employee for Weedeating** – Obtained through East Bay Works and working out very well. If we were to keep him on we should have a background check done.
2. **Wage Increases** – It was moved by Marsh, second by Rinehart to grant each employee a 2% raise beginning July 1, 2013. *Vote:* Ayes – Guise, Marsh and Rinehart. Noes – 0.

COMMENTS FROM TRUSTEES

- Trustee Rinehart explained an new program with the CHP called Smart Start that involves students and parents of soon to be new drivers.
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SETTING AGENDA OF NEXT REGULAR MEETING – Wednesday, August 21, 2013

ADJOURN: 5:00 p.m.