



Mailing: P.O. Box 551  
Location: 11545 Brentwood, Blvd.  
Brentwood, CA 94513  
Phone (925) 634-4748; Fax (925) 634-9783  
Email: ucemetry@yahoo.com  
Web: unioncemeterydistrict.com

**Minutes**  
**REGULAR MEETING**  
**Wednesday, June 17, 2015**  
**4:00 p.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA

**CALL TO ORDER** – The meeting was called to order at 4:05 p.m. by Chair Barbara Guise.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – *Present:* Chair Barbara Guise and Trustee Sharon Marsh. Trustee Patricia Bristow was absent. *Staff Members present:* District Manager Barbara Fee and Assistant Manager Cecilia Goff.

**PUBLIC COMMENTS** – None.

**ADOPTION OF AGENDA** – Agenda has been adopted.

**CORRESPONDENCE** – None.

**CONSENT CALENDAR**

**Minutes for Approval** – It was moved by Marsh, second by Guise to approve these minutes as presented.

*Vote:* Ayes – Guise and Marsh. Noes – 0.

**Financial**

1. **Approval of Warrants**- It was moved by Marsh, second by Guise to approve these warrants as presented.  
*Vote:* Ayes – Guise and Marsh. Noes – 0.
2. **Request to Transfer to Capital Expense Account** - It was moved by Marsh, second by Guise to approve the transfer of \$200,000 into the District's Capital Expense. *Vote:* Ayes – Guise and Marsh. Noes – 0.

**Manager's Updates/Report**

Memorial Day was a big hit, most successful one so far. Two hundred chairs were ordered and there were still about one hundred people standing. Pump is being fixed.

**UNFINISHED BUSINESS**

1. **LAFCO Municipal Service Review/City of Oakley** – Answering questions and hoping to meet with LAFCO soon.
2. **Wreaths Across America** – Wreath ceremony to be held here on December 12, 2015, at 9 a.m.

**NEW BUSINESS**

1. **Ten Acre Parcel for Sale** – An appraiser will be contacted to review the value of the property. Land use permit will be researched through the county.

**Union Cemetery District  
MINUTES  
Regular Board Meeting  
June 17, 2015  
Page 2**

**COMMENTS FROM TRUSTEES** – None.

**SETTING AGENDA OF NEXT REGULAR MEETING** –The next regular Board meeting is scheduled for Wednesday, August 19, 2015, at 4:00 p.m.

1. Results of Appraiser.

**ADJOURN:** 4:40 p.m.