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Minutes
REGULAR MEETING
Wednesday, December 17, 2015
12:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 12:20 p.m. by Chair Barbara Guise.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Barbara Guise and Trustees Sharon Marsh and Patricia Bristow. *Staff Members present:* District Manager Barbara Fee and Assistant Manager Cecilia Goff.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – Agenda has been adopted.

CORRESPONDENCE – None.

CONSENT CALENDAR

Minutes for Approval – It was moved by Bristow, second by Marsh to approve these minutes as presented. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

Financial

1. **Approval of Warrants-** It was moved by Marsh, second by Bristow to approve these warrants as presented. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

Manager's Updates/Report

Boy Scout, Chris Mercado, who has done projects here is in the movie, Jack-O-Lantern, and has asked for permission to shoot a scene here.

UNFINISHED BUSINESS

1. **LAFCO Municipal Service Review/City of Oakley** – District Manager, Fee, will meet with LouAnn, of LAFCO soon.
2. **Ten Acre Parcel for Sale** – The family does not want to sell the property at the appraised value. Item will be removed from the Agenda.
3. **Wreath's Across America** – We will host Wreath's Across America every year. There were bagpipes playing and wreaths laid for every branch of the military and prisoners of war. We received a Certificate of Recognition from Assemblyman, Frazier and a Congressional Recognition from U.S Congressman, Jerry McNerney, U.S. House of Representatives. Next year, the sponsoring organization will advertise better and we will add the details to our website, as well.

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NEW BUSINESS

1. **David Spearman** – Former Foreman, Spearman, discussed concerns that there may have been damage to his mother, Dorothy Diaz’s, casket during the burial. Former groundsman, Kevin Tiernan, (employed 2005-2008), was brought in by Spearman. Tiernan, who is not a District employee or an actual witness to the claims, explained that a current District employee informed him of the damage at the time of the occurrence in 2011 and that he just recently told Spearman. The Board of Trustees assured Spearman that this would be taken under advisement immediately. Note: This situation was not reported, nor mentioned, by any District employee to management prior to this Board meeting.
2. **Letter of Complaint** - It was motioned by Bristow, second by Marsh to dismiss, with no discussion, the letter of complaint that was submitted anonymously. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

COMMENTS FROM TRUSTEES – None.

SETTING AGENDA OF NEXT REGULAR MEETING – Wednesday, February 17, 2016 at 4:00 p.m.

1. LAFCO
2. Dorothy Diaz

ADJOURN: 2:00 p.m.