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Minutes
REGULAR MEETING
Wednesday, August 19, 2015
4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 4:02 p.m. by Chair Barbara Guise.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Barbara Guise and Trustee Sharon Marsh. Trustee Patricia Bristow was absent. *Staff Members present:* District Manager Barbara Fee and Assistant Manager Cecilia Goff. Auditor Doug Souza was present.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – Agenda has been adopted.

CORRESPONDENCE – All cemeteries with wells must reduce water use by 25%.

CONSENT CALENDAR

Minutes for Approval – It was moved by Marsh, second by Guise to approve these minutes as presented.
Vote: Ayes – Guise and Marsh. Noes – 0.

Financial

1. **2014-2015 Audit** - It was moved by Marsh, second by Guise to approve the 2014-2015 Audit as presented.
Vote: Ayes – Guise and Marsh. Noes – 0.
2. **2015-2016 Budget** - It was moved by Marsh, second by Guise to approve the 2015-2016 Budget as presented. *Vote:* Ayes – Guise and Marsh. Noes – 0.
3. **Approval of Warrants**- It was moved by Marsh, second by Guise to approve these warrants as presented.
Vote: Ayes – Guise and Marsh. Noes – 0.

Manager's Updates/Report

Nothing to report.

UNFINISHED BUSINESS

1. **LAFCO Municipal Service Review/City of Oakley** – Organizing list of questions for meeting with LAFCo.
2. **Pump** – It was moved by Marsh, second by Guise to approve the estimate of \$8,300.00, submitted by DeJesus Pump. *Vote:* Ayes – Guise and Marsh. Noes – 0.
3. **Ten Acre Parcel for Sale** – The appraisal was held up because the name on the Title is being transferred.

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NEW BUSINESS

1. **Customer unhappy with headstone setting charges** – The family of Rose Duarte was unhappy with the headstone setting charges and decided to take the headstone home, instead of having it set on the grave.

COMMENTS FROM TRUSTEES – None.

SETTING AGENDA OF NEXT REGULAR MEETING –The next regular Board meeting is scheduled for Wednesday, October 21, 2015, at 4:00 p.m.

ADJOURN: 5:17 p.m.