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Minutes
REGULAR MEETING
Wednesday, August 17, 2016
4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 4:06 p.m. by Chair Barbara Guise.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Barbara Guise and Trustees Sharon Marsh and Patricia Bristow. *Staff Members present:* District Manager Barbara Fee and Assistant Manager Cecilia Goff.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – Agenda has been adopted.

CORRESPONDENCE – None.

CONSENT CALENDAR

Minutes for Approval – It was moved by Bristow, second by Marsh to approve these minutes as presented. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

Financial

1. **Audit** – It was moved by Bristow, second by Marsh to accept the audit as present by Mr. Souza and to submit to state and county officials. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.
2. **Approval of Warrants**- It was moved by Marsh, second by Bristow to approve these warrants as presented. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

Manager's Updates/Report - None.

UNFINISHED BUSINESS

1. **LAFCO Municipal Service Review/City of Oakley** – The LAFCO resolution was sent off. May complete SOI for us. Will submit an update to LAFCO.

NEW BUSINESS

1. **Flower Policy** - It was moved by Bristow, second by Marsh to keep the same flower policy and to not allow exceptions. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.
2. **Long Family** – Family did not attend the meeting.
3. **CSDA** – District will not participate in Feedback Team Participation.

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NEW BUSINESS cont'd.

4. **District Law Firm** – Chair Guise to sign retainer agreement.
5. **Mosquito Control** – A warning letter was sent to the District. Contact Mosquito and Vector Control District to see what services they offer for mosquito abatement. Obtain estimates from current pest company and others as well.
6. **Section F** – Obtain additional estimates for pathways.

PERSONNEL

1. **Willie Jones** – District Manager Fee and Trustee Marsh to meet with Jones to discuss injury and return date.
2. **Raises** – It was moved by Bristow, second by Marsh to approve a 5% pay increase for all employees. Hector Garcia's base pay will be increased to \$17.00 per hour and the 5% pay increase will apply to his most current hourly rate. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

COMMENTS FROM TRUSTEES - Trustee Bristow invited everyone to attend the Aloha Club's gathering on Sunday, August 28, 2016, from 1 p.m. – 7 p.m. \$20 per person, roasted pig and alcoholic beverages will be served.

SETTING AGENDA OF NEXT REGULAR MEETING – Wednesday, October 19, 2016 at 4:00 p.m.

ADJOURN: It was moved by Bristow, second by Marsh to adjourn this meeting 4:40 p.m. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.