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Minutes
REGULAR MEETING
Wednesday, April 16, 2014
4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 4:00 p.m. by Chair Barbara Guise.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Barbara Guise and Trustee Sharon Marsh. Trustee Patricia Bristow was absent due to jury duty. *Staff Members present:* District Manager Barbara Fee and Assistant Manager Cecilia Goff.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – It was moved by Marsh, second by Guise to adopt this agenda as presented. *Vote:* Ayes – Guise and Marsh. Noes – 0.

CORRESPONDENCE – None.

CONSENT CALENDAR

Minutes for Approval – It was moved by Marsh, second by Guise to approve these minutes as presented. Bristow abstained. *Vote:* Ayes – Guise and Marsh. Noes – 0.

Financial

Approval of Warrants- It was moved by Marsh, second by Guise to approve these warrants as presented. *Vote:* Ayes – Guise and Marsh. Noes – 0.

Manager's Updates/Report

Received lots of compliments on how nice the cemetery looks and lots of compliments on how very nice and helpful the groundskeepers are. Brentwood is no longer having a "Corn Fest." Received a flyer, now it's the "Harvest Time Festival."

UNFINISHED BUSINESS

1. **LAFCO Municipal Service Review/City of Oakley** – In progress.

NEW BUSINESS

CSDA General Manager Leadership Summit – It was moved by Marsh, second by Guise to approve District Manager, Fee's, attendance to the CSDA General Manager Leadership Summit. *Vote:* Ayes – Guise and Marsh. Noes – 0.

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CLOSED SESSION – (Pursuant to California Government Code § 54957)

Closed session began at 4:10 p.m.

Present: Chair Barbara Guise and Trustee Sharon Marsh. *Staff Members present:* District Manager Barbara Fee and Assistant District Manager Cecilia Goff.

1. **Foreman Injury**
2. **Groundskeeper as acting Foreman**

OPEN SESSION (Pursuant to California Government Code § 54957.1)

Return to Open Session - The District returned to open session at 4:55 p.m.

1. **Foreman Injury** - It was moved by Marsh, second by Guise on the instruction of Golden State Risk Management Authority that Foreman, David Spearman, may not return to regular work duties until Dr. Wiseman confirms, in more detail, what his restrictions are. *Vote:* Ayes – Guise and Marsh. Noes – 0.
2. **Groundskeeper as acting Foreman** – No reportable action was taken.

COMMENTS FROM TRUSTEES – None.

SETTING AGENDA OF NEXT REGULAR MEETING –The next regular Board meeting is scheduled for Wednesday, June 18, 2014, at 4:00 p.m.

ADJOURN: 5:00 p.m.