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Minutes
REGULAR MEETING
Wednesday, December 19, 2018
4:00 p.m.

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 4:00 p.m. by Chair Barbara Guise.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Barbara Guise and Trustees Sharon Marsh and Patricia Bristow. *Staff Members present:* District Manager Barbara Fee, Assistant District Manager Aurora Garcia.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – It was moved by Marsh, second by Bristow to adopt the agenda as presented. *Vote:* Ayes – Guise, Marsh and Bristow. Noes – 0.

CORRESPONDENCE – None

CONSENT CALENDAR

Minutes for Approval – It was moved by Marsh, second by Bristow to approve these minutes as presented. *Vote:* Ayes – Bristow, Marsh and Guise. Noes – 0.

Financial

1. **Approval of Warrants-** It was moved by Marsh, second by Bristow to approve these warrants as presented. *Vote:* Ayes – Marsh, Bristow and Guise. Noes – 0.

UNFINISHED BUSINESS

1. **LAFCO Municipal Service Review/City of Oakley** – Manager is planning to meet with Louann of LAFCO to get an update.
2. **New Land** – It was moved by Bristow, second by Marsh to research a Tree/Brush Service Removal company and collect 3 bids for the 23 acres located on the corner of Sellers Ave. *Vote:* Ayes- Marsh, Bristow and Guise. Noes-0.
It was moved by Guise, second by Marsh to authorized Trustee Bristow to hire the lowest bidder for tree/brush service removal. *Vote:* Ayes- Guise, Marsh and Bristow. Noes-0.
3. **Road Improvements-** Haven't heard from Leighton Construction. Manager will contact Bear for an update.

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COMMENTS FROM TRUSTEES

SETTING AGENDA OF NEXT REGULAR MEETING – February 20, 2019 at Cemetery Office.

ADJOURN: This meeting was adjourned at 4:41 pm.