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**Minutes**  
**REGULAR MEETING**  
**Wednesday, April 18, 2018**  
**4:00 p.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA

**CALL TO ORDER** – The meeting was called to order at 4:00 p.m. by Chair Barbara Guise.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – *Present:* Chair Barbara Guise and Trustees Sharon Marsh and Patricia Bristow. *Staff Members present:* District Manager Barbara Fee, Assistant District Manager Aurora Garcia.

**PUBLIC COMMENTS** – None.

**ADOPTION OF AGENDA** – It was moved by Bristow, second by Guise to adopt the agenda as presented. *Vote:* Ayes – Guise and Bristow. Noes – 0.

**CORRESPONDENCE** – None

**CONSENT CALENDAR**

**Minutes for Approval** – It was moved by Bristow, second by Marsh to approve these minutes as presented. *Vote:* Ayes – Bristow and Marsh. Noes – 0.

**Financial**

1. **Approval of Warrants-** It was moved by Marsh, second by Bristow to approve these warrants as presented. *Vote:* Ayes – Marsh and Bristow. Noes – 0.

**UNFINISHED BUSINESS**

1. **LAFCO Municipal Service Review/City of Oakley** – Still in progress.
2. **Land Purchase** – It was moved by Bristow and second by Marsh to submit offer to the owners of Bloomfield Farms for their 23.7 acres on Sellers and Brentwood Blvd. *Votes:* Ayes-3, Noes-0
3. **Road Improvements-** Manager spoke to Bear from Leighton Construction and he is waiting for better weather conditions for roads corrections. *Vote-*Ayes-3, Noes-0.
4. **Request to purchase new computers for office-** It was moved by Bristow and second by Marsh to allow Manager Barbara to proceed with the purchase of new computers and printers for the achievement of job tasks. *Votes:* Ayes-3, Noes-0

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**Personal**

1. **Raise** – It was moved by Marsh and second by Bristow to approve the raise in pay of \$ 14.00 dollars an hr to all seasonal employees. *Vote: Ayes-3, Noes-0.*

**COMMENTS FROM TRUSTEES**

**SETTING AGENDA OF NEXT REGULAR MEETING** – June 20, 2018 at Cemetery Office.

**ADJOURN:** This meeting was adjourned at 4:54 p.m.